

Motivation Factors

On this page is a list of factors that may affect people's motivation in their job.

Using the column headed 'Direct Reports' – select the five factors that you consider are the most important in motivating people for whom you are accountable, and rank them in order of importance.

In ranking the five factors put 5 against the most important factor, 4 against the next and so on down to 1. Leave the rest blank.

Then select the five most important factors which motivate you personally. Rank these in a similar way marking the most important factor 5 and so on. Use the column headed YOU.

Direct Reports	Achievement	YOU
	Advancement / Promotion	
	Company policy and procedures	
	Growth within the job	
	Job interest	
	Relations with your leader	
	Relations with your colleagues	
	Relations with your subordinates	
	Personal life factors outside work	
	Recognition for effective work	
	Responsibility	
	Salary	
	Job security	
	Status	
	Working conditions	